

# City of Pinole Fiscal Year (FY) 2022/23 General Fund Baseline Budget

City Council Meeting  
April 26, 2022



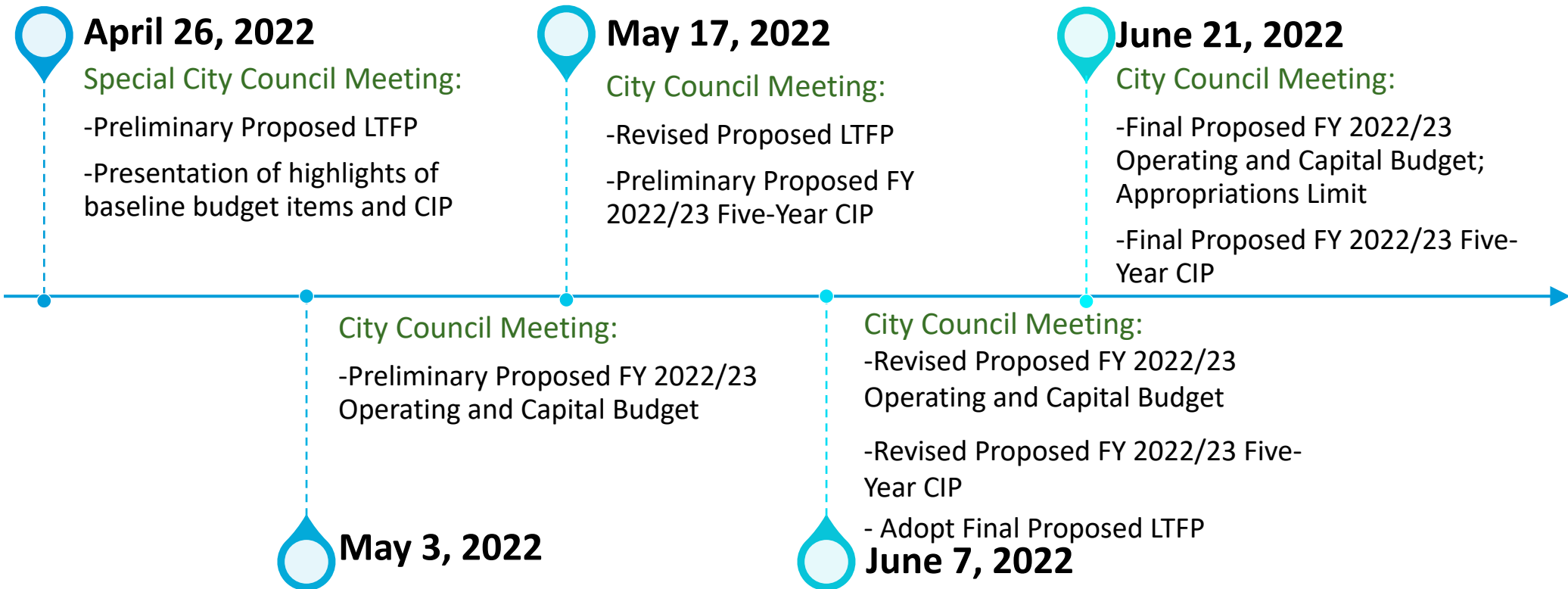
# Staff Recommendation

City Council to receive a report on the FY 2022/23 General Fund baseline budget, and direct staff to evaluate Council Member requests for potential budget additions/deletions.

# Topics

- FY 2022/23 General Fund Baseline Budget
- Department Presentations
- Preview of Survey Results
- Council Member Requests for Budget Additions/Deletions

# Budget and Long-Term Financial Plan (LTFP) Development Key Dates



# General Fund Baseline Budget

# FY 2022/23 General Fund Baseline Budget Highlights

- City's baseline budget position is favorable
  - City's General Fund (including Measure S 2006 and 2014) baseline budget indicates that its ongoing revenues are sufficient to cover its ongoing expenditures
- Baseline budget excludes non-recurring items
- Baseline budget is the starting point for the FY 2022/23 budget projection and long-term financial forecast

# Structurally Balanced Budget Policy

- Policy applies to General Fund operating budgets (includes Measure S Funds)
- Create a proposed General Fund operating budget that is structurally balanced
- To ensure the sustainability of service and expenditure levels by requiring that ongoing General Fund operating expenditures be funded by ongoing revenues

# Recurring Budget Items

- Included in baseline budget
- Recurring revenues are those that the City can reasonably expect to continue to receive on an annual basis over the next 5 to 10 years, such as:
  - Tax revenues (property, sales, utility users', franchise, etc.)
  - Fines
  - Interest income
  - Licenses and permits
  - Charges for services
- Recurring expenditures are ongoing costs that relates to an ongoing City services or activities, such as:
  - Salaries
  - Benefits
  - Utilities
  - Maintenance
  - Mandated agreements



# Non-Recurring Budget Items

- Excluded from baseline budget
- Non-recurring revenues are typically one-time receipts, such as:
  - One-time sale of property
- Non-recurring expenditures are costs that related to activities that are not ongoing, such as:
  - Council-directed initiatives
  - Staff recommended budget additions for special projects
  - Capital projects

# FY 2022/23 Budget Assumptions - Revenues

| Revenues                        | Basis of Assumption                     | Growth Rate |
|---------------------------------|---|-------------|
| Property Tax                    | HdL projections                         | 10%         |
| Sales Tax                       | HdL projections                         | 2%          |
| Utility Users' Tax              | Trend analysis                          | 1%          |
| Franchise Tax                   | Trend analysis                          | 1%          |
| Motor Vehicle In-Lieu Tax (VLF) | HdL projections                         | 6%          |
| Transient Occupancy Tax         | Trend analysis                          | 5%          |
| Business License Tax            | Trend analysis                          | 5%          |
| Charges for Services            | Interagency agreement                   | 7%          |
| Other Revenues                  | Trend analysis                          | 1%          |
| Transfers In                    | Formula for transfer from Pension Trust |             |

# FY 2022/23 Budget Assumptions – Expenditures

| Expenditures               | Basis of Assumption    | Growth Rate |
|----------------------------|------------------------|-------------|
| Salaries & Wages           | Labor agreements       | 3%          |
| Benefits – PERS Retirement | PERS valuation reports | 7%          |
| Benefits - Other           | Rate schedules         | 5%          |
| Operations and Maintenance | Inflation factor       | 3%          |
| Capital Outlay             | Inflation factor       | 3%          |
| Debt Service               | Debt payment schedule  |             |
| Transfers Out              | Flat dollar amount     |             |

# FY 2022/23 General Fund Baseline Budget

|                                       | FY 2021/22          | FY 2022/23          | \$ Change          | % Change  |
|---------------------------------------|---------------------|---------------------|--------------------|-----------|
|                                       | Baseline            | Baseline            |                    |           |
| <b>SOURCES:</b>                       |                     |                     |                    |           |
| PROPERTY TAX                          | \$4,230,122         | \$4,642,585         | \$412,463          | 10%       |
| SALES TAX                             | 4,483,848           | 4,582,095           | 98,247             | 2%        |
| MEASURE S 2006 & 2014 LOCAL SALES TAX | 4,840,000           | 4,902,000           | 62,000             | 1%        |
| UTILITY USERS TAX                     | 1,915,000           | 1,934,150           | 19,150             | 1%        |
| FRANCHISE TAX                         | 779,000             | 786,790             | 7,790              | 1%        |
| INTERGOVERNMENTAL TAX - VLF           | 2,082,883           | 2,215,948           | 133,065            | 6%        |
| TRANSIENT OCCUPANCY TAX               | 418,000             | 440,000             | 22,000             | 5%        |
| BUSINESS LICENSE                      | 382,000             | 400,000             | 18,000             | 5%        |
| CHARGES FOR SERVICES                  | 1,339,796           | 1,428,005           | 88,209             | 7%        |
| OTHER REVENUES                        | 518,140             | 523,321             | 5,181              | 1%        |
|                                       |                     |                     |                    |           |
| <b>Total Revenues</b>                 | <b>20,988,789</b>   | <b>21,854,894</b>   | <b>866,105</b>     | <b>4%</b> |
| TRANSFERS IN                          | 853,686             | 1,434,048           | 580,362            | 68%       |
|                                       |                     |                     |                    |           |
| <b>Total Sources</b>                  | <b>\$21,842,475</b> | <b>\$23,288,942</b> | <b>\$1,446,467</b> | <b>7%</b> |

# FY 2022/23 General Fund Baseline Budget

|                              | FY 2021/22   | FY 2022/23   | \$ Change | % Change |
|------------------------------|--------------|--------------|-----------|----------|
|                              | Baseline     | Baseline     |           |          |
| <b>USES:</b>                 |              |              |           |          |
| SALARIES & WAGES             | \$10,553,426 | \$10,870,029 | 316,603   | 3%       |
| BENEFITS - PERS Retirement   | 3,447,080    | 3,688,376    | 241,296   | 7%       |
| BENEFITS - OTHER             | 3,374,993    | 3,543,743    | 168,750   | 5%       |
| OPERATIONS AND MAINTENANCE   | 3,082,147    | 3,174,611    | 92,464    | 3%       |
| CAPITAL OUTLAY               | 157,186      | 161,902      | 4,716     | 3%       |
| DEBT SERVICE                 | 576,107      | 596,150      | 20,043    | 3%       |
| <b>Total Expenditures</b>    | 21,190,939   | 22,034,811   | 843,872   | 4%       |
| TRANSFERS OUT                | 1,418,455    | 1,418,455    | -         | 0%       |
| <b>Total Uses</b>            | \$22,609,394 | \$23,453,266 | \$843,872 | 4%       |
| <b>Net Surplus/(Deficit)</b> | (766,919)    | (164,324)    |           |          |

# Department Presentations

# City Manager Department

## Major Services and Functions

- Implements laws and policies established by City Council and oversees City operations
- Coordinates citywide communication and engagement
- Leads intergovernmental relations
- Oversees information technology
- Undertakes strategic planning and organizational assessment

# City Manager Department

## FY 2021/22 Key Accomplishments

- Implemented the City's new organizational structure to improve capacity and coordination
- Hired staff in key leadership positions
- Expanded communication and engagement with the community through the use of new tools and techniques
- Complete the Strategic Plan strategy of developing a comprehensive information technology plan (Goal 4, Strategy 6)
- Complete the Strategic Plan strategies of developing a strategic communication plan and a public engagement plan (Goal 4, Strategies 4 and 5)
- Support the City Council's consideration of potential new revenue mechanisms



# City Manager Department

## FY 2022/23 Key Priorities and Projects

- Assess City operations and implement improvements for diversity, equity, and inclusion (DEI)
- Complete the Strategic Plan strategy of developing an interagency legislative advocacy program (Goal 4, Strategy 7)
- Continue citywide implementation of best practices to improve processes

# City Attorney Department

## Major Services and Functions

- The City Attorney is the Chief Legal Officer for the City of Pinole.
- Provides legal advice to City Council, City Officials and Staff.
- Prepares and reviews ordinances, resolutions, contracts and represents City in affirmative claims and legal defense of claims.
- Advises on risk management and City policy development
- Advise on City compliance with the Municipal Code, local, State and Federal laws.

# City Attorney Department

## FY 2021/22 Key Accomplishments

- Prepared organics reduction and recycling ordinance for City compliance with SB 1383
- Managed and coordinated City defense, and affirmative litigation, related to PG&E Bankruptcy proceeding and other litigation cases
- Prepared update to City's ordinance regulating the use and sale of fireworks
- Advised City on compliance with evolving COVID related health orders, AB 361, and related workplace / labor issues
- Staff lead for Municipal Code Update Subcommittee meetings

# City Attorney Department

## FY 2022/23 Key Priorities and Projects

- Prepare ordinances and resolutions to address City Council priorities.
- Advise City Council and prepare related materials for potential Charter City Ballot Measure.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and disposition of City properties.
- Manage existing litigation with focus on efficient resolution and full recovery.

# City Clerk Department

## Major Services and Functions

- Serve as Elections Official and conduct all City elections in compliance with the CA Elections Code
- Serve as Custodian of Records for the City and Coordinate Citywide Records Management Program
- Serve as the City's FPPC filing officer and provide support to staff and elected officials on form submission
- Administration of the City's Public Records Act Program
- Provide City Council meeting support
- City Council and Finance Sub-Committee agenda packet management
- Maintain City's legislative record (Resolutions, Ordinances, Codification of Pinole Municipal Code)
- Provide excellent customer service to members of the community

# City Clerk Department

## FY 2021/22 Key Accomplishments

- Implemented new online, self-service tool for Public Records Act requests, to add efficiency and transparency to the process
- Filled the new Deputy City Clerk position
- Planned and implemented improvements to virtual public meeting model for the City Council, Boards, and Commissions
- Conducted recruitment process for Planning Commission, Community Services Commission, and Traffic and Pedestrian Safety (TAPS) Committee members

# City Clerk Department

## FY 2022/23 Key Priorities and Projects

- Implement public meeting agenda management software
- Ongoing assessment and oversight of hybrid meeting model for the City Council, Boards & Commissions
- Update Citywide Record Retention Schedule
- Coordinate with other departments on Records Management projects
- Consolidate election effort with the County to conduct municipal election of three (3) City Council seats

# Community Development Department

## Major Services and Functions

- Planning Division
  - Administers and implements the General Plan and Zoning Code
  - Processes land use and development applications
- Building Division
  - Issues building permits for new construction and alterations
  - Performs inspections
- Code Enforcement Division
  - Investigates/resolves health, safety and nuisance issues
- Affordable Housing Division
  - Invest resources to provide affordable housing
  - Ensure compliance with agreements
- Redevelopment Successor Agency Division
  - Wind down activities of the Agency by administer remaining enforceable obligations
- Economic Development Division
  - Create and implement economic development strategies



# Community Development Department

## FY 2021/22 Key Accomplishments

- Reorganized the Department
  - Separated from Public Works, added housing and economic development
  - Refined the program for/performed extensive proactive weed abatement
- Performed Routine Development Services
  - Issued 15 home business, 5 sign, 1 CUP, 3 TUP, 2 design review and 11 tree removal permits
  - Issued 534 construction permits; valuation: \$9,000,000+; performed 1,796 building inspections
  - Opened 292 and closed 294 code enforcement cases; initiated enforcement of tobacco retailer regulations
- Streamlined Permitting and Resolved Backlog
  - Implemented “Solar Tuesdays”; developed policies/procedures for refunds, extensions and reactivations; adjusted internal procedures for efficiencies; commenced contracts for updating permitting software
  - Collaborated on Municipal Code Amendments to clarify and improve code enforcement procedures

# Community Development Department

## FY 2021/22 Key Accomplishments continued

- Facilitated Provision of Affordable Housing
  - Facilitated entitlement and building permit approval for 179 units of affordable senior rental housing
  - Processed entitlements for 33-unit affordable veterans housing and 154-unit for-sale condo with 31 affordable units
  - Participated in the marketing and sale of 612 Tennent Avenue, 2361 San Pablo Avenue and 2279 Park Street
- Conducted Long Range Planning Activities
  - Solicited proposals, kicked-off update of Housing, Health & Safety and new Environmental Justice Element
  - Conducted a Greenhouse Gas emission inventory
  - Developed and solicited proposals for the preparation of a Climate Action Plan

### Kicked-off Economic Development in Pinole

- Developed program design parameters and launched the Pinole Perks Community Gift Card
- Reengaged with the Chamber of Commerce
- Oversaw the development of the Comprehensive Economic Development Strategy\*

# Community Development Department

## FY 2022/23 Key Priorities and Projects

- A Thriving Department
  - Create succession opportunities for staff to grow; eliminate need for outsourced inspectors
  - Develop routine reporting mechanism for transparent successes and activities
  - Engage a Climate Corps Fellow for sustainability initiatives
- Continuing to Streamline and Provide Excellent Customer Service
  - Upgrade and migrate current outdated permitting system to latest version for paperless permitting
  - Develop, refine policies, procedures, flow charts, forms and how-to guides
  - Launch SolarAPP+ automated solar permitting and integrate GreenHalo waste management tracking
  - Identify options for remote and confidential reporting of code enforcement issues
- Make Progress on Long Range Initiatives
  - Complete updates to General Plan for housing, health, safety and environmental justice by May 31, 2023
  - Prepare & adopt the first Climate Action Plan; create and adopt a Historical Preservation Ordinance
  - Release an RFP to streamline development projects and evaluate updates to the GP and Specific Plan\*

# Community Development Department

## FY 2022/23 Key Priorities and Projects continued

- Perform Critical Development Services, Affordable Hsg
  - Facilitate review of three large housing projects received during Q4 of FY 2020/21
  - Update PMC for 2022 California Building Standards Code by December 31, 2022
  - Conduct a four-year review of current contracts for building permit plan check
  - Digitalize paper records for touchless access
- Conduct Economic Development Activities
  - Implement, monitor and report successes of the Pinole Perks Community Gift Card program
  - Implement the Comprehensive Economic Development Strategy\*
  - Continue to partner with the Bay Front Chamber

# Community Services Department (Recreation)

## Major Services and Functions

- The Administration Division provides management and coordination of the department's activities.
- The Special Events subdivision serves as the single point of contact for private organizations that would like to hold events in the City and/or receive some form of City support or sponsorship for their event.
- The Recreation Division contains six subdivisions: Parks and Recreation Administration; Senior Center; Youth Center; Tiny Tots; Swim Center; and Tennis Court and Memorial Hall. The Parks and Recreation Administration subdivision provides management and coordination of all Parks and Recreation Division activities, including park rules and policies, park permits and reservations, and park planning. Through the Tiny Tots, Youth Center, and Senior Center, the division offers recreational and enrichment programs and events for all age groups.

# Community Services Department (Recreation)

## FY 2021/22 Key Accomplishments

- Created a reopening plan to resume in-person programs the Senior Center, Youth Center and Tiny Tots during the pandemic
- Maintained operations during the COVID-19 pandemic, through in-person programs, community special events as well as the creation of opportunities for community engagement during the pandemic
- Staff implemented a to-go lunch program and food fundraiser at the Senior Center
- Implementation of monthly drive-thru food distribution with over 225 participants per event in partnership with the Food Bank of Contra Costa and Solano
- The parks, baseball fields, and tennis courts provided a gathering space and exercise outlet for the community during the pandemic

# Community Services Department (Recreation)

## FY 2022/23 Key Priorities and Projects

- Reopen recreation programs to full capacity prior to pandemic
- Implementation of the anti-tobacco youth program

# Finance Department

## Major Services and Functions

The Finance Department is responsible for:

- Accounting operations including accounts payable, accounts receivable, payroll processing, and audits;
- Budget management and long-range financial planning;
- Purchasing;
- Treasury management;
- Debt and bond administration; and
- Business license administration.
- Preparation of the Recognized Obligation Payment Schedule (ROPS) for the Successor Agency to the Pinole Redevelopment Agency and submission to oversight agencies.



# Finance Department

## FY 2021/22 Key Accomplishments

- Administered the second round of the Pinole Small Business Assistance Program to provide \$3,000 grants to small Pinole businesses that experienced loss of revenue due to COVID-19
- Completed the Strategic Plan strategy of developing a Long-Term Financial Plan (LTFP) and using it to guide budget and financial decision (Goal 2, Strategy 1)
- Conducted a comprehensive fee study and cost allocation plan
- Hosted a special workshop to educate the public on the City's various tax revenue sources
- Implemented new forms of public engagement to get input from the community and to gauge community priorities with regard to the Long-Term Financial Plan, annual budget, and the American Rescue Plan Act (ARPA) funding
- Received California Society of Municipal Finance Officers Budget Excellence Award
- Received Government Finance Officers Association Excellence in Financial Reporting Award
- Received an unqualified opinion for annual financial statements

# Finance Department

## FY 2022/23 Key Priorities and Projects

- Assist with implementing an online payment platform that will provide customers with the option to make payments to the City electronically
- Assist with establishing a program to evaluate grant opportunities and capacity
- Explore an array of revenue generation and opportunities to cover costs
- Continue to improve efficiencies to modernize fiscal operations

# Fire Department

## Major Services and Functions

- Fire suppression
- Fire prevention
- Rescue and life safety
- Emergency Medical Services (EMS)
- Emergency preparedness and operations

The Fire Department operates out of Station 73 located in downtown Pinole. It is a partner agency, with the Rodeo-Hercules Fire Protection District and the Contra Costa County Fire Protection District (“Confire”) in the Battalion 7 agreement, which enables automatic aid among the three agencies. The department normally operates one fire engine, staffed by a captain, engineer, and firefighter, at least one of which is a certified paramedic. The department operates additional apparatus during periods of increased fire danger.

# Fire Department

## FY 2021/22 Key Accomplishments

- Responded to over 2,800 calls for service
- Led the campaign to procure \$2M annually in County Tax Measure X funds to reopen Pinole Fire Station 74 as part of a broader county fire service integration effort
- Filled key vacancies
  - Made appointments to the Administrative Fire Captain and Fire Prevention Captain assignments
  - Conducted promotional exams for Fire Captain and Fire Engineer opportunities created by the administrative appointments
  - Filled three allocated Firefighter/Paramedic positions and two Firefighter Trainee positions
- Fortified the departmental wildland fire mitigation strategy
  - Galbreth Hill, Pinole Valley Road, and Quinan Street Park wildland fire mitigation projects
- Provided additional updates to the Emergency Operations Plan (EOP) per the City's Strategic Plan (Goal #1, Strategy #2)

# Fire Department

## FY 2022/23 Key Priorities and Projects

- Negotiate a contract for service with Confire through which Pinole Fire Station 74 will be reopened, subsidized by Measure X funds
- Prepare Station 74 for reopening anent readiness and communications capability
- Fill key vacancies in the Fire Captain, Fire Engineer, and Firefighter positions through the promotional and recruitment processes
- Implement new information systems for incident response, narcotics tracking, payroll, policies and procedures management, incident report management, and training per the City's Strategic Plan (Goal #4, Strategy #6)
- Initiate a cost-recovery program to capture reimbursement opportunities from fire emergency-related insurance claims
- Continue to provide career development training classes for staff, particularly company and chief officer certification

# Human Resources Department

## Major Services and Functions

The Human Resources Department supports the City of Pinole by:

- Providing comprehensive and timely human resources services,
- Developing and implementing innovative strategies and programs that enhance the work experience for our employees, and
- Establishing effective tools to attract, develop, motivate and retain the best-qualified employees whose diversity and skills contribute to and sustain the City of Pinole as a quality organization.

# Human Resources Department

## FY 2021/22 Key Accomplishments

- Developed the City's Employee Talent Management Plan in accordance with the City's Strategic Plan 2020 – 2025.
- Updated the City's COVID-19 Workplace Protection Policy.
- Commenced and will complete labor negotiations with PPEA by June 30, 2022.
- Developed numerous Administrative Policies.
- Conducted 35 recruitments (reviewed over 1,100 applications).
- Coordinated a virtual open enrollment for employee benefits amid COVID-19 restrictions.
- Planned numerous events for the City's first Public Service Employee Recognition Week.

# Human Resources Department

## FY 2022/23 Key Priorities and Projects

- Initiate the Employee Talent Management Plan
- Update City personnel rules and policies
- Implement successor memorandum of understanding for one bargaining unit
- Conduct labor negotiations and complete successor memorandums of understanding with bargaining units for agreements scheduled to expire June 30, 2023
- Review OPEB obligations and alternatives to support the City's fiscal sustainability
- Promote the City as an attractive employer to secure highly qualified applicants
- Design an employee benefits overview booklet to provide a resource of all City benefits and vendor contact information



# Police Department

## Major Services and Functions

- Police Operations is responsible for the day-to-day operation of the department. It includes funding officers and their uniforms, gear, weapons, vehicles, and other supplies.
- Police Support Services provides support and assistance to Operations and the community. It includes front office staff who work with the public daily. It includes the Crime Prevention Officers who provide outreach into the community. It includes the collection and processing of evidence. It also includes the maintenance and repair of vehicles and equipment used by all Police staff.
- The City operates the West Bay Communications Center (WBCC), which provides police dispatch services for the City of Pinole as well as Hercules and San Pablo. The Cities of Hercules and San Pablo are billed for Dispatch Services based on a cost-sharing formula that incorporates various usage measurements.

# Police Department

## FY 2021/22 Key Accomplishments

- Continued to provide exemplary police services to the community of Pinole through all the COVID-19 challenges.
- Continued our efforts to enhance our Asher Model wellness program, which emphasizes organizational wellness by offering employees with a meal prep program, on duty workouts using the onsite gym, Cordico Wellness App, therapy dog Milo, and dispatch quiet room.
- Implemented CueHit customer engagement technology to receive real-time feedback from the community.
- Implemented new Community Outreach efforts with a special Halloween-themed National Night Event, Project HOPE-Homeless Intervention, sponsored an internship program with Pinole Valley High School students and initiated the “Where’s Milo” Pinole History Community Engagement program.

# Police Department

## FY 2022/23 Key Priorities and Projects

- Continue to focus on officer wellness programs to improve the quality of life for officers while strengthening the relationship with the community through exemplary police service.
- Implement police reform measures as required by legislation such as California Racial and Identity Profiling Act (RIPA), as well as National Incident-Based Reporting (NIBRS).
- Implement new RIMS, CADS/RMS System
- Continue our efforts to bring the Community of Pinole innovative and progressive engagement opportunities.
- Enhance training capacity to meet and exceed industry best standards.
- Enhance retention and recruitment efforts.

# Public Works Department

## Major Services and Functions

- Administration and Engineering
- Road Maintenance
- Facility Maintenance
- Park Maintenance
- Storm Water
- Waste Reduction
- Water Pollution Control Plant
- Sewer Collection
- Landscape and Lighting Assessment District
- Real Estate and Property Management
- Fleet Management

# Public Works Department

## FY 2021/22 Key Accomplishments

- Initiated the preparation of a Local Road Safety Plan and launched a project website to gather input from the community about traffic safety concerns (CIP Project # RO2104)
- Completed construction for the San Pablo Ave. Rehabilitation project (CIP Project # RO1801)
- Launched project website and conducted a virtual workshop to share information and design alternatives for the replacement of San Pablo Ave. Bridge over BNSF Railroad (CIP Project # RO1710)
- Completed environmental documents, utility coordination, and preparation of plans, specifications, and estimate for the Safety Improvements at Appian Way and Marlesta Rd. (CIP Project # RO1714)
- Presented design alternatives to City Council and received direction to advance the design of the Senior Center Auxiliary Parking lot (CIP Project # FA1901) and San Pablo Ave. Bridge over BNSF Railroad (CIP Project #RO1710).
- Filled the new Public Works Director position
- Completed the sale of two surplus City properties, the Bank of Pinole building and the mixed-use building at 601 Tennent Avenue/2279 Park Street, both of which are being renovated
- Supported the City's adoption of an ordinance to comply with new State requirements regarding green waste and greenhouse gas emissions (Senate Bill (SB) 1383)

# Public Works Department

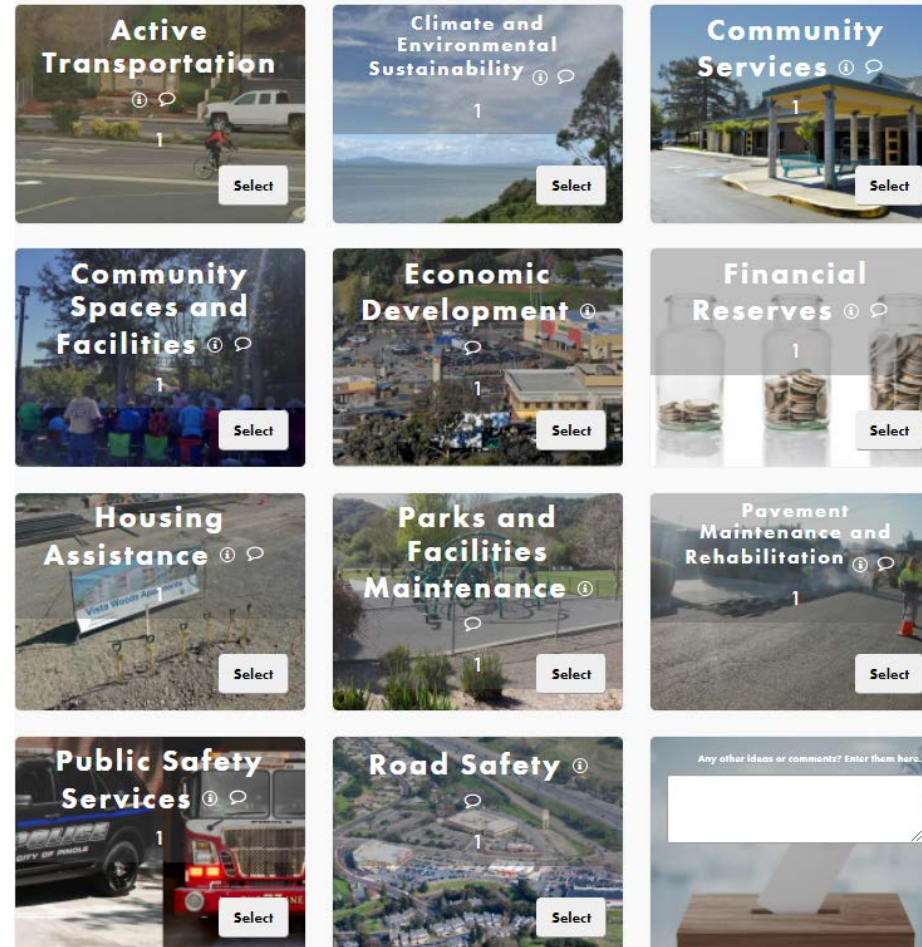
## FY 2022/23 Key Priorities and Projects

- Focus on Capital Improvement Program to add resources and accelerate project delivery
- Complete various infrastructure assessments listed in the Capital Improvement Plan
- Complete traffic safety improvements at various intersections
- Adopt an update to the Sanitary Sewer Management Plan
- Continue preliminary engineering and design for the replacement of the San Pablo Ave. Bridge
- Replace or upgrade playground surface areas at Fernandez park and Pinole Valley park
- Implement Non-capital recommendations of the Beautification Ad Hoc Subcommittee
- Replace or upgrade playground surface areas at Fernandez park and Pinole Valley park
- Implement improvements to the wastewater collection system to manage flows
- Commence preparation of an Active Transportation Plan

# Pinole Community Priorities Survey

# Pinole Community Priorities Survey

- Launched on April 21, 2022 using the Balancing Act online budgeting tool
- To gauge community members' priorities from menu of 11 initiatives
- Received 101 responses so far





# Survey Results - Unweighted

Unweighted (sum of all votes, excluding ranks):

1. Parks and facilities maintenance (74)
2. Pavement maintenance and rehabilitation (64)
3. Public safety services (64)
4. Climate and environmental sustainability (64)
5. Community Services (60)
6. Economic development (51)
7. Road safety (44)
8. Community spaces and facilities (44)
9. Active transportation (40)
10. Financial reserves (28)
11. Housing assistance (21)

# Survey Results - Weighted

Weighted by rank:

1. Public safety services (69)
2. Parks and facilities maintenance (66)
3. Climate and environmental sustainability (62)
4. Pavement maintenance and rehabilitation (61)
5. Community Services (54)
6. Economic development (48)
7. Road safety (38)
8. Active transportation (35)
9. Community spaces and facilities (35)
10. Financial reserves (25)
11. Housing assistance (17)

# Council Member Requests

# Status of Council Member Additions for FY 2021/22

| <b>Recurring</b>   | <b>Amount</b> | <b>Status</b>          |
|--|---------------|------------------------|
| Change two Community Services Officers from part-time to full-time | 100,000       | Ongoing                |
| Economic development support                                       | 80,000        | Ongoing                |
|  |               |                        |
| <b>Non-Recurring</b>   |               |                        |
| Active transportation plan   | 75,000        | Planned for FY 2022/23 |
| Beautification projects recommended by Ad Hoc Committee            | 60,000        | Planned for FY 2022/23 |
| Brandt Court street improvements                                   | 170,000       | Planned for FY 2022/23 |
| Business development/community help reserve                        | 10,000        | No activity            |
| Car show   | 15,000        | Completed              |
| City Hall planting/landscaping improvements                        | 20,000        | In progress            |
| Emergency power for critical failures                              | 200,000       | Planned for FY 2022/23 |
| Installation of high capacity trash bins (Non-General Fund)        | 425,000       | Planned for FY 2022/23 |
| Management compensation study                                      | 20,000        | Completed              |
| Municipal broadband planning                                       | 60,000        | Planned for FY 2022/23 |
| On-call consultants for capital projects                           | 150,000       | In progress            |
| Other City events  | 100,000       | In progress            |
| Recycled water master planning                                     | 200,000       | Planned for FY 2022/23 |
| Revitalization reserve   | 10,000        | No activity            |
| Weatherization/energy efficiency program                           | 250,000       | No activity            |

# Council Member Requests for FY 2022/23

- Council direction on requests for FY 2022/23 Operating and Capital Budget

# Next Steps

- Analyze Council Members' requests for additions/deletions
- Present Preliminary Proposed FY 2022/23 Operating and Capital Budget on May 3, 2022

Thank you

Questions/Comments